

Job Description

Job TitleSupervisory Green Building Reviewer

Job ID2675

Date Opened02/15/2018

Date Closed03/16/2018

Location

1100 4th Street, SW

Full/Part TimeFull-Time **Type of Appointment**MSS - Reg Appt

Regular/TemporaryRegular

AgencyCR Consumer & Regulatory Affairs

Area of ConsiderationOpen to Public

Grade13

Bargaining UnitCH11 Non Union - Chapter 11

Minimum Range\$86,660.000000 **Maximum Range**\$121,323.000000

Target Openings1 **Available Openings**1

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General Job Information

JOB SUMMARY

This position is located within the Green Building Division of the Department of Consumer and Regulatory Affairs. The function of this position is to supervise the activities of the Green Building Division's Plan Reviewers and the Third Party Energy/Green Plan Review Program to ensure compliance with applicable policies, regulations, and procedures.

DUTIES AND RESPONSIBILITIES

The incumbent works under the supervision of the Green Building and Sustainability Coordinator who assigns responsibilities in terms of stated objectives, and relies upon the incumbent to exercise considerable independent judgment in planning, organizing and executing assignments. This includes determining the methods and procedures that will work most effectively and expeditiously to accomplish the plan review workload of the Green Building Division. The incumbent keeps his/her supervisor informed of the status of the work assignments and of critical changes or major issues as they arise. The incumbent otherwise directs the energy review, green review and solar (SOL) permit review according to his/her judgment and discretion. The incumbent also oversees the implementation of the DCRA Third Party Energy/Green Plan Review Program.

QUALIFICATIONS AND EDUCATION

Candidates must have at least one (1) year of specialized experience equivalent to at least the CS-12 grade level, or its non-District equivalent, gained from the public or private sector. Specialized experience is experience that equipped the applicant with the particular knowledge, skills, and abilities to perform successfully the duties of the position, and that is typically in or related to the work of the position to be filled. Examples of specialized experience include: experience in the construction, design, engineering or building science fields; experience in green building review of design and construction documentation; experience in green building research and technical support.

LICENSE AND CERTIFICATION

Must possess a valid driver's license and at minimum two (2) of the following: (1) ICC certifications in the International Green Construction Code or International Energy Conservation Code, (2) Certified Home Energy Rating System (HERS) Rater (3) Building Performance Institute Building Analyst or Multifamily Building Analyst, (4) LEED for Homes Green Rater, (5) or other related certification.

WORKING CONDITIONS/ENVIRONMENT

Work is usually in a controlled environment and involves some exposure to moderate risk of accidents and requires following basic safety precautions. Some field/site visits may be required.

PROMOTION POTENTIAL

None

OTHER SIGNIFICANT FACTS

Knowledge and experience with the District of Columbia's Energy Conservation Code, Green Construction Code, and Green Building Act, or similar regulations.

Management Supervisory Service (MSS): At-will employment applies to the MSS. All positions and appointments in the MSS serve at the pleasure of the appointing authority and may be terminated at any time with or without cause.